

MINUTES OF THE MEETING OF THE VILLAGE OF PORT CHESTER LOCAL DEVELOPMENT CORPORATION

HELD: October 8, 2025

TIME AND PLACE:

A regular meeting of the Port Chester Local Development Corporation was convened on Wednesday, October 08, 2025, in the Village Hall Conference Room, 222 Grace Church Street, at 8:48 pm.

Roll Call

Chair James Taylor waived the roll call. The following members were present: Sylvia Dundon, George Ford, Frank Ferrara, Dan Brakewood and Richard O'Connell.

Minutes

Minutes for the meeting on August 13, 2025, were accepted without objection.

Action Items

UPDATE ON POTENTIAL OPTIONS FOR INITIAL PCLDC PROGRAMS

Chairman Taylor stated that he was fortunate to work with Greg Cutler and Chris Steers who have a lot of great ideas. He said that the Village Manager is pursuing a youth employment grant to enable young people between the ages of 14 and 20 to acquire basic skills to help local businesses with renovations and building improvements. Chairman Taylor stated that he has some concerns working with children younger than 18 because of increased insurance that may be required to have adults work with minors. He would also like to see training in other areas, such as computer skills and financial literacy.

A local developer who has obtained IDA financial assistance in the past has offered to provide space and other support for the youth training program. The LDC will need to discuss if that presents any conflicts. The LDC will also need to consider whether to simply provide a grant or take a more active role in the program. In general though, the idea that this program could help train youth to take pride in the Village by learning new skills while sprucing up local businesses was a good start.

Chairman Taylor stated that Greg and Chris have been meeting with other people and organizations, but he would like to wait to see if the Youth Employment grant is approved to bring a more complete list to the Board at the December meeting.

Mr. Steers stated that the Computer and Financial Literacy training program was a great idea, and he is excited to get started. He stated that there were a lot of opportunities that we could take advantage of if a space could be found.

Mr. Ferrara stated that he had no issues with training Port Chester youth to do construction work. Mr. O'Connell stated that he thought it was a great idea given the number of local contractors in the Village. Chairman Taylor stated that the Port Chester Recreation Department and Youth Bureau would oversee the participants in the program.

▪ **MOTION TO APPROVE INVOICES FOR SEPTEMBER AND OCTOBER 2025 - \$11,395.00**

	Motion	Second	Aye	Nay	Abstain	Absent
Hon. Sylvia Dundon			X			
Hon. George Ford			X			
Dan Brakewood		X	X			
Frank Ferrara	X		X			
John Hiensch						X
Richard O’Connell			X			
James Taylor			X			

▪ **MOTION TO ADJOURN**

	Motion	Second	Aye	Nay	Abstain	Absent
Hon. Sylvia Dundon			X			
Hon. George Ford			X			
Dan Brakewood		X	X			
Frank Ferrara	X		X			
John Hiensch						X
Richard O’Connell			X			
James Taylor			X			

The meeting was adjourned at 9:00 pm.

Respectfully,
Rosalind Cimino
 Acting Secretary