



**Village of Port Chester
Industrial Development Agency
Governance Committee
222 Grace Church Street
Port Chester, NY 10573**

Minutes: Wednesday, January 14, 2026

**Time: 6:30pm Village Hall Conference Room
PCIDA Regular Meeting immediately following**

1. IDA Roll Call

Motion: Motion to Open Meeting - Roll Call Waived by Committee Chairman Taylor

Initiated: None

Seconded: None

Yes: Richard OConnell, James Taylor, Sylvia Dundon, Francis (Frank) Ferrara

No: None

Abstain: None

Absent:

2. Approval of Minutes

a. Governance Committee Meeting Minutes 07/08/2025

Motion: Motion to Approve Minutes from July 8, 2025 - Without Objection

Initiated: None

Seconded: None

Yes: Richard OConnell, James Taylor, Sylvia Dundon, Francis (Frank) Ferrara

No: None

Abstain: None

Absent:

3. Report from Counsel and Annual Review of IDA Policies

Motion: Motion to Accept Current Policies Without Change - Without objection

Initiated: None

Seconded: None

Yes: Richard OConnell, James Taylor, Sylvia Dundon, Francis (Frank) Ferrara

No: None

Abstain: None

Absent:

- a. [Code of Ethics and Conflicts of Interest Policy](#)
- b. [Investment Policy](#)
- c. [Policy on Community Benefits](#)
- d. [Procurement Policy](#)
- e. [Project Recapture & Permination Policy](#)
- f. [Property Acquisition Policy](#)
- g. [Property Disposition Policy](#)
- h. [Records Retention & Disposition Policy](#)
- i. [Travel Policy](#)
- j. [Uniform Project Evaluation Policy](#)
- k. [Uniform Tax Exemption Policy](#)
- l. [Videoconferencing Remote Meeting Policy](#)
- m. [Whistleblower Policy](#)

4. Adjournment

Motion: Motion to Adjourn

Initiated: Francis (Frank) Ferrara

Seconded: Sylvia Dundon

Yes: Richard OConnell, James Taylor, Sylvia Dundon, Francis (Frank) Ferrara

No: None

Abstain: None

Absent: