



**Village of Port Chester
Industrial Development Agency
222 Grace Church Street
Port Chester, NY 10573**

Agenda: Wednesday, May 13, 2026
Time: 6:30pm Village Hall Conference Room

- 1. IDA Roll Call**
- 2. Approval of Minutes**
 - a. April 8, 2026
- 3. Loewke Brill quarterly project monitor reports - Kevin Loewke**
 - a. Adjustments to Project Monitoring Procedures
 - b. Quarterly Report
- 4. Presentation on the Embassy project at 128 N Main St.**
 - a. Jake Borden and Nick Williams of Katherine Acre Partners
 - b. Presentation
- 5. Application Review from the Embassy Project, Embassy Equity Partners LLC**
 - a. Application
 - b. Initial Project Resolution
- 6. AD Report**
 - a. AD Report
 - b. Response letter from 16 - 18 North Main Street project regarding jobs deficiency
- 7. Chairman's Remarks**
 - a. Revisiting and enhancing the IDA public benefit project at Liberty Square
- 8. Planning Director Report**
 - a. Planning Director Report

- b. Comprehensive Plan Advisory Committee updates
Comprehensive Plan Overview Document — Port Chester Today
Committee survey and social media
Committee to reach out to the PCIDA
Committee Public Workshop, Wednesday, June 17th at 7pm in the Senior Center

9. IT Director Report

- a. IT Director Report

10. Treasurer's Report

- a. Approval of Invoices
- b. Agency Financial Snapshot
- c. Quote for higher limits of Supplemental Liability Insurance

11. Board member discussion request follow up

- a. Counsel report on Statewide IDA policies regarding costs associated with Assignments - Justin Miller
Board and staff discussion

12. Adjournment

- a. Next regularly scheduled Board meeting , June 10, 2026

How to Follow the PCIDA

The meeting will be:

- Streamed on [PCTV](#)
- Broadcast over local cable system public access channels
 - Channel 43 FIOS
 - Channel 75 Optimum

Past meetings are [archived for streaming](#).

For more information on the PCIDA, visit the [website](#).